



IS Council Meeting Summary

June 21, 2010

12pm – 2pm

COV IS Council members attending:

Goran Gustavsson (APA)
Steve Werby (VCU)
John Green (VITA ex-officio)

Ed Miller (DOA)
John Willinger (DBHDS)

COV IS Council Members attending via teleconference:

Todd Richardson (DMME)
Norm Hill (for Doug Mack) (DMV)

Sandra Graham (Chesterfield County)

COV IS Council members absent:

Doug Mack (DMV)
Andy Hallberg (ABC)
Aaron Mathes (OAG)

David Hines (SCV)
Michael McDaniel (VRS)

Also attending: Josh Cole (DOAV), Benny Ambler (VITA), Michael Watson (VITA)

Collaboration Portal Demo – Michael Watson, VITA

Michael announced that the product had arrived and was set up. He is working on whether to set it up with libraries (individual folders but not a lot of flexibility) or summary style (where you can see agency name, agency number, date of expiration and submission date). Michael showed the Council members both examples. John Green asked the Council members their priority as to how and what would make their jobs easier. Michael will get accounts set up for the Council members and would like feedback before finalizing.

Copy Machine Hard Disks – Goran Gustavsson, APA

It was suggested that from a Supply Chain Management aspect, contracts be looked at that VITA has with vendors using Standard 514-03 for guidance. It was also suggested that Supply Chain Management ensure that the provider, as a service, delete/destroy copy machine hard drives or that the agency pay an additional fee and keep the hard drive when the copy machine is removed.

Out-of-Date Standards – David Hines, SCV

David sent an e-mail inquiring about current status of policies, standards and guidelines. He wanted to know when they were reviewed. Benny pulled together a spreadsheet of the policies, standards and guidelines indicating that most had been updated in the past 2-3 years.

Other Business – All Members

John announced that Aaron Mathes had been appointed as the new Deputy Secretary of Technology.

Michael told the Council members that a memo would be going out to AITRs and ISOs regarding "Internet Facing Application Vulnerability Scanning." They will be looking for common threads throughout the Commonwealth.

Let John know of any agenda items for next month's meeting.

John said that he would like to see the committee reports moved to the front of the agenda. He expressed his gratitude to the committees and told them how important their work was to the Council.

Todd spoke about the disposal of a server for the Department of Energy being a PII issue. He will forward the e-mail to the Council members.

Encryption Committee Report – Michael McDaniel, VRS

No report was given. Committee cancelled today.

Risk Management Committee Report – Ed Miller, DOA

Ed is looking into risk management software.

John said that a briefing from IREC was discussed at the last meeting. It was asked of the group if they thought it was important in creating the program and where we are at this point. IREC wants to come and spend about 4 hours with the committee. John will call and line up in the next couple of weeks.

Making IT Security an Executive Management Priority Committee Report – John Green, VITA

On hiatus. John would like to see this committee active again.

Webaps Committee – John Willinger, DBHDS

They met last month. Doug is out on medical leave and Andy Hallberg is filling in. By August the committee hopes to have some official guidelines/recommendations in place.